

MINUTES OF THE ADJOURNED REGULAR MEETING CITIZENS AIRPORT ADVISORY COMMITTEE

Thursday March 27, 2003 - - 7:00 PM
Airport Terminal – 4900 Wing Way

CALL TO ORDER

Roll Call

Present: Committeemembers Agon, Caruthers, Gleim, Miller, Morton, & Rose;
Alternates: Stan Levanduski, Jim McCall
Absent: Suzanne Smith
Staff: Joe Deakin, Roger Oxborrow

PUBLIC COMMENT

None

OLD BUSINESS

Review of Previous Minutes:

Minutes of the regular meeting of February 27, 2003, were reviewed. A **motion** by Mr. Miller, seconded by Mr. Agon, to approve the minutes as presented passed unanimously.

DISCUSSION ITEMS

1. Committee Bylaws

The Committee reviewed the generic basis for bylaws governing advisory committees in the city, as adopted by City Council. Staff outlined the process for committee input for the specific information that would apply to this committee. The committee was asked to further review the document. Mr. Agon and Mr. Caruthers were assigned to assist the committee in formulating the committee comments for the City Council. No other action was taken.

2. Air Carrier Service

Mr. Miller reported on the activities of Community Air Service Development Group currently looking at possibilities for airline service at our airport. No action was taken.

3. Sub-Committee Reports

- City Liaison (Gleim)
Mr. Miller and Chairman Gleim reported on public meetings they have attended. No action was taken.
- Restaurant (Agon)
Staff reported on the progress with lease negotiations. No other action was taken.
- Airport Master Plan (Morton)
The latest time schedule were reviewed. No action was taken.
- Airport Promotion (Agon)
The committee is now working to finalize and summarize the results into a letter to the City Council. The Chairman asked that the final draft of the summary be e-mailed to the committee when it is completed.
- Aviation Service (Miller)
No activity.
- Tenant Users (Miller)
No activity.
- Committee Execution Plan (Gleim)
No action is taken, pending the receipt of the Master Plan Final Draft.
- Airport Hangar Study (Gleim)
Additional research has been completed, but is not yet ready for presentation to the committee.
- Aircraft Wash Rack (Rose)
Sub-committee reported on their continuing progress. Refined costs will be presented at the next meeting. Funding options for the project were discussed. No action was taken.

NEW BUSINESS

None

DIRECTOR & MANAGER BUSINESS

None

ADJOURN - 8:20 PM. To the Next Meeting – April 24, 2003
Airport Terminal Conference Room, 4900 Wing Way